



Meeting Minutes  
January 4, 2024, 7pm

In-person at BBNC with a virtual option. A link was sent out prior to the meeting. [friendsofhbb@gmail.com](mailto:friendsofhbb@gmail.com)

## Attendance

In person:

- Kristin Darby, Chairperson
- Michelle Scott, Vice Chair
- Chris Markle, Treasurer
- Rachel Hall, Social Media
- Jenna Mele, BBNC
- Dawn Harry, Hashawha
- Nicole Bowman
- Diana Devers
- Marguerite Galloway
- Ken Harris, MTBMD
- Pam Harris
- Beth Scott
- Rob Scott

Virtual:

- Chrissy Gallo
- Jessica Horning
- Maggie Kunz, Secretary
- Shelly Ryan
- Harold Scott
- Beth Shaw, Garden Coordinator
- Holly Zimmerman, BBNC



300 John Owings Road  
Westminster, MD 21157-3149  
410-386-3560  
[friendsofhbb@gmail.com](mailto:friendsofhbb@gmail.com)

## 1. Call to Order

- **Welcome and Introductions- Kristin Darby**
- **Review and approve December 7th minutes - Maggie Kunz - approved with no new changes**

## 2. Reports

- **Treasurer-Chris Markle - see report for amounts**

- Duck hunt revenue is in.
- Finally we have sold enough merchandise to be ahead in that category.
- Several donations have come in.
- Chris is working on tax exempt status.
- Maplefest purchasing:
  - In 2023 we purchased over \$1000 of syrup and we still have about \$900 of syrup left.
  - Maple candy and maple treats from the cafeteria were a huge success, so we need more of those items.
  - Quarts have sold out.
  - Glass leaves were also popular though we have some left.
- Need to decide what we will order for this year's festival.
- Merchandise funds to be used first, prioritize candy, treats, quarts, leaves.
- Should we consider reducing the mark up? Or can we advertise on social media? Same product sells for the same amount at other places in the area. Could we have event-specific pricing or deals?
- No tax on syrup because it is food.
- Should now be able to get direct deposit from Rec and Parks.



300 John Owings Road  
Westminster, MD 21157-3149  
410-386-3560  
friendsofhbb@gmail.com

- **Park Operations- Dawn Harry**

- Winter nature experience - first in 2 years, went well, 30 kids
- Bay trip scheduled in March

- **Nature Center- Jenna Mele**

- Animals overall good
- Trout big and cute - over 300 of them!
- Turtle pond needs a new filter, will need animal care funds, over \$200, we can approve closer to when it will be ordered.
- Dr Gold once-over visit for the animals on 25th.
- Chris's friend is going to build a kestrel box for Ember; looking for some funding to support the shipping cost.
- Weekends are full through the end of April, early May - people want to be here!
- Will be out 10 days in February, having Holly makes it easier.

### 3. Old Business

- **Butterfly house- Michelle**

- Design meeting on January 11th, 9 am at Nature center - Dawn, Jenna, Alison, Michelle; present to contractor on Jan 18th, Brad and Will will also be there and contractor will give updated quote.
- Beth Scott would like to see if there is anyone who would like to help with the fundraising of the butterfly house. Need ideas, let her know if you are interested - contact her so we can set up a meeting, maybe after the FHBB Meeting. She will send a reminder email.



300 John Owings Road  
Westminster, MD 21157-3149  
410-386-3560  
friendsofhbb@gmail.com

- **Bylaws**

- **Financial reports policy**

- Went back and forth on financial reports, have pretty good wording, just need to approve.
- Question about cash, can be problematic - Chris explained that process
- Motion passed to approve financial reports policy wording as sent in emails and presented at the meeting.

- **Conflict resolution policy**

- Rob, question about confidentiality vs keeping notes on everything.
- Kristin, not something everyone would see. Record-keeping would be keeping track of what happens, documents about the conflict would stay with officers, non-public.
- Motion passed to approve conflict resolution wording as sent in emails.

#### 4. New Business

- **New Committees are needed**

- **List of events sent out Dec 11th**

- **Event will be called, please raise hand if interested to lead**

- **Maple Fest** (joint help with BBNC) - March 2nd and 3rd, Jenna , Diana will help organize
- **Adult Egg Hunt** - March 23rd, 7-9 pm - Holly will help; Note: Piney Run has decided they would like to do an adult egg hunt as well, it is the weekend after ours. Gina did ask Dawn if it was ok. It is at the other end of the county, and they are very popular. Donations are needed soon.
- **Earth Day** - April 20th - Chrissy and Maggie
- **Monarch Fest** (joint with BBNC) - Saturday, September 7th? - Harold
- **Raptor Romp**- October 5th - Michelle and Maggie
- **Duck Hunt**- November 2nd, 9th is rain date - Nicole
- **Volunteer of the year**- October/November - Chris
- **Volunteer Potluck**- Can be whenever the lead person would like to have it. - Maggie and Harold
- **Holiday Mart** - Kristin is going to try to do this not as a money-maker but more as a giving back to the community, kid vendors, locals who make stuff, etc.



300 John Owings Road  
Westminster, MD 21157-3149  
410-386-3560  
friendsofhbb@gmail.com

Note - if you need to send an email to the group about an event or volunteering, send it to Kristin/FHBB email to send out to the whole mailing list.

**FYI July meeting scheduled for July 4th but we will reschedule or just do via email.**

- **Announcements**

- **MTBMD has applied for \$15,000 grant for park, some matches go with it, all for trail stuff, even includes funds for contractor**
- **FoCRP meeting (virtual)- Jan 23 @ 7 - Kristin will be there**
- **Next FHBB meeting Feb 1st 2024 @ 7**



**300 John Owings Road  
Westminster, MD 21157-3149  
410-386-3560  
friendsofhbb@gmail.com**